North Kingstown Fire Department

Standard Operating Guidelines		3000 Series
Effective Date:	Response to Incidents	Fire Operations
08/2018		3651
Revision Date:		
08/2020		Page 1 of 8

I. PURPOSE

To standardize and provide a clear standardized first response of North Kingstown Fire Department apparatus and personnel to common and special requests for emergency and non-emergency services.

II. POLICY

It is the policy of the North Kingstown Fire Department to utilize the following policy as a response guideline of both emergency and non-emergency calls for fire and EMS services.

III. PROCEDURE

In general, the specific apparatus to be dispatched to any given emergency will be listed in the computerized dispatch program, which shall be used by the public safety dispatcher for all alarms. In the event the main computer and the back-up computer are inoperative, the district response manual shall be referenced.

The following guideline shall include the following responses:

- First Alarm Assignment
- First Alarm "Working Structure Fire" Assignment
- Multi-Company Response
- Single Company Response
- Marine Response
- Mutual Aid Response

A. First Alarm Assignment

1. A first alarm assignment shall be dispatched for the following incidents:
    - *Possible* Structure Fires (Smoke Condition/Odor)
    - Radio Box Alarms
    - Local Alarms
    - Residential Alarms
    - Gas Main Breaks
    - Gas Leaks in Structure
    - Dumpster or Trash Fire with Exposure(s)
    - Marina Fires

- Commercial Carrier / Bulk Storage Facility Fires
- Aircraft Fires
- Mutual Aid Assignments when *full-compliment* is requested
- Collapse or Explosion (Involving any structure)

2. ***First Alarm Assignment*** shall consist of:

- 3 Engine Companies
- 1 Ladder Company
- 1 Rescue Company
  If Rescue is unavailable - Fill-in with next due NKFD Engine Company
- 1 Shift Commander

Upon request of the IC or if information becomes available either via; initial call, multiple calls, off-duty personnel on scene, police, etc., confirming a working structure fire, a ***first alarm "working structure fire" assignment*** shall be dispatched without delay.

First Alarm Working Structure Fire Assignment shall consist of a "first alarm assignment" with the addition of the following:

- 1 Engine Company to the scene
- 1 Rescue Company to the scene (EMS)
- 1 Engine Company to the scene (RIT/FAST Operations)

If at any time a listing of specific apparatus cannot be obtained, or the specific apparatus is out of service, the PSD will refer to the following guideline as a minimum first response assignment to the alarm.

If the number of units to complete the first alarm assignment cannot be obtained by using NKFD apparatus, mutual aid companies shall be utilized without delay to complete the assignment.

B. Single Company Assignment

A single company assignment shall be dispatched for the following incidents:

1. Service Calls (Radio Box)

i. Late Test
ii. Low Battery

iii. Zone 16
iv. Fire Alarm Panel "Trouble" Indication
v. Sprinkler Tamper(s)/Supervisory Indication
vi. Sprinkler Tamper(s) Indication
vii. Sprinkler Tamper(s)/Low Air Indication

2. Service Calls (Public)

i. Gasoline Leak from Auto
ii. Burn Permit
iii. Public Assistance/Info
iv. Malfunctioning home smoke/CO detector
v. Pump Out

3. Carbon Monoxide Detector Activation (No symptoms of exposure)

4. Utility Fires

i. Including transformer or pole fires outside of structure

5. Wires Down

6. Outside Fires

i. Reported mulch fires in parking areas

7. Building Lock-out (Non-Emergent)

8. Automobile Lock-Out (Non-Emergent – Child/Animal in Vehicle)

9. Relocations

10. Request for Mutual Aid - Station Stand-by

If the PSD believes with a reasonable degree of certainty that more than one-company may be required to mitigate the incident, nothing contained within this section shall limit the actual dispatch or response of NKFD apparatus.

C. Multi-Company Assignments

1. **Brush / Grass Fires**
   - 1 - Engine Company
   - 1 - Brush Company
   - 1 - Shift Commander

2. **Automobile Fires**
   - 2 - Engine Companies
   - 1 - Shift Commander

3. **Dumpster / Trash Fire (No Exposures)**
   - 2 - Engine Companies
   - 1 - Shift Commander

4. **Citizen Complaints / Unauthorized Burning**
   - 1 - Engine Company
   - 1 - Shift Commander

5. **Motor Vehicle Accidents (Minor Injuries, Non-Divided Highway)**
   - 1 - Engine Company
   - 1 - Rescue Company

6. **Motor Vehicle Accident (Serious Injuries/Entrapment, Non-Divided Highway)**
   - 1 - Engine Company
   - 1 - Special Hazards
   - 1 - Rescue Company
   - 1 - Shift Commander

7. **Motor Vehicle Accidents (Minor Injuries, Divided Highway)**
   - 1 - Engine Company
   - 1- Blocking Company (Closest available Engine, Ladder, or Special Hazards Company)
   - 1- Rescue Company

8. **Motor Vehicle Accidents (Serious Injuries/Entrapment, Divided Highway)**
   - 1 - Engine Company
   - 1 - Blocking Company (Closest available Engine, Ladder, or Special Hazards Company)
   - 1 - Special Hazards Company
   - 1 - Rescue Company

- 1 - Shift Commander

9. Automobile Lock-Out (Emergent – Child/Animal in Vehicle & In Distress)
- 1 - Rescue Company
- 1 - Engine Company
- 1 - Special Hazards Company
- 1 - Shift Commander

10. Emergency Medical Services (EMS) (Excluding CPR or Other Extenuating Circumstances)
- 1 - Rescue Company
- 1 - Engine Company

11. Emergency Medical Services (EMS) (Unresponsive, CPR, Bariatric Patients, Anticipated Difficulty in Access and/or Extrication)
- 1 - Rescue Company
- 2 - Engine Companies (Substitute District Ladder Company where applicable)
- 1 - Shift Commander

12. Technical Rescue (Industrial Accidents - Anticipated Difficulty in Access and/or Extrication and/or Machinery Involved)
- 1 - Rescue Company
- 1 - Engine Company
- 1 - Special Hazards Company
- 1 - Ladder Company
- 1 - Shift Commander

13. Assistance to Invalid (Lift Assist)
- 1 - Rescue Company
- 1 - Engine Company

14. Carbon Monoxide Detector Activation (With symptoms of exposure)
- 1 - Engine Company
- 1 - Ladder Company
- 1 - Rescue Company
- 1 - Shift Commander

15. Elevator Emergencies
- 1 - Engine Company
- 1 - Rescue Company
- 1 - Special Hazards Company
- 1 - Shift Commander

16. Marina Fires (In North Kingstown)
- Refer to Working Structure Fire Assignment (to respond via land) w/ the addition of Marine 5 – staffed by appropriate NKFD Company (i.e. Marine Operator/Navigator per NKFD Policy) for additional support / fire attack
- Any additional resources deemed necessary per command

17. Inland Water Rescues (Lakes, Ponds, & Rivers)
- Brush 1 w/ Marine 2
- 1 - Rescue Company
- 1 - Engine Company
- 1 - Ladder Company
- 1 - Shift Commander

18. Ocean Waters & Harbors (Outside of North Kingstown)
- NKFD Marine 5

19. Ocean Waters & Harbors (In North Kingstown)
- NKFD Marine 5
- 1 - Command Unit (Deputy Fire Chief)
- Any additional resources deemed necessary per command

20. DECON Emergencies
- Truck 4 w/ DECON Trailer
- 1 - Engine Company
- 1 - Special Hazards Company
- 1 - Rescue Company
- 1 - Shift Commander

21. DECON Assessment Team
- 1 - Special Hazards Company
- 1 – Engine Company
- 1 - Shift Commander

D. Mutual Aid Assignments

Requests for Mutual Aid:

1. **Engine Relocation**
   - 1 - Engine Company
     - Station Coverage to neighboring communities shall be as follows:
       - East Greenwich Engine 3
       - Exeter Engine 5
       - Narragansett Engine 2
       - Jamestown Engine 2
       - Newport Engine 2
       - South Kingstown Engine 5

2. **Ladder Company Request* (Active fire-scene)**
   - 1 - Ladder Company
   - 1 - Engine Company
   - 1 - Shift Commander

     *Engine & Ladder Company combine to form one (1) properly staffed Ladder Company

3. **Ladder Company Request (Fill-In / Box)**
   - 1 - Ladder Company

4. **Engine Company Request* (Active fire-scene)**
   - 2 - Engine Companies
   - 1 - Shift Commander

     *Two (2) Engine Companies combine to form one (1) properly staffed Engine Company

5. **Engine Company Request (Fill-In / Box)**
   - 1 - Engine Company

6. **Rescue Request**
   - 1 - Rescue Company
   - 1 - Engine Company*

*The PSD should ascertain the availability of qualified EMS personnel from the community requesting mutual aid assistance and dispatch NKFD engine company if deemed appropriate.

7. **Rapid Intervention Team Request**
    - 1 - Engine Company
    - 1 - Ladder Company
    - 1- Shift Commander